InDesign Advanced

Course Duration

1 Day

Objectives & Expected Outcomes

To build on introductory knowledge of InDesign and work on longer, more complex document design and construction

To fully gain the techniques involved in the production of text and graphic rich long layouts

Pre-Requisites

Delegates should have attended InDesign Introduction, or have reached the same level through workplace experience.

Subjects

Practicalities

InDesign preferences | Setting up and adapting the baseline grid attributes

Long document handling

Creating and applying style sheets | Benefits of using style sheets | Generating and formatting tables of contents | Generating and formatting indexes | Libraries and snippets | Book palette | Synchronising styles and colours | Page numbering across books/chapters

Master Pages

Creating and using master pages | Breaking master page links | Multiple master pages | Page numbering | Section breaks

Layers

Working with layers | Layer order and options | Layer adjustment options

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Graphics

Using compound paths and shapes | Text to frames | Image import options | Using clipping paths | Alpha channels (from Photoshop) | Best practice for importing and using transparent images | Graphic formats

Whizzy Effects

Text on a path | Text path options | Drop shadows | Rounded corners | Transparency palette | Gradient editing

Printing & Exporting

Print options | Packaging for print | Pre-flight options | Exporting to PDF

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